

# BASINGSTOKE COLLEGE OF TECHNOLOGY CORPORATION

## SEARCH COMMITTEE

### MINUTES OF A MEETING HELD ON WEDNESDAY 9 NOVEMBER 2016

<b>Membership:</b>	*	Pamela Woolgrove	External Member	Chair
	*	Anthony Bravo	Principal	
	*	Lynne George	External Member	
	*	Mike Howe	External Member	
		Vacancy (MM)	Staff Member	
<b>Quorum:</b>		3 Members required	4 present at start	Meeting quorate
<b>In Attendance:</b>	*	Simon Burrell	Clerk to the Corporation (Clerk)	
<b>Present at Meeting:</b>	*			

### PART 1 – NON-CONFIDENTIAL MATTERS

(3.00pm)		ACTION
<b>233.</b>	<b>APOLOGIES FOR ABSENCE</b>  None received	
<b>234.</b>	<b>DECLARATION OF INTERESTS</b>  Lynne George and Pamela Woolgrove declared their Interest in Agenda Item 5 (re-appointment of membership of the Corporation).	
<b>235.</b>	<b>MINUTES OF PREVIOUS MEETINGS</b>  The Minutes of the meetings held on 14 March 2016 and 23 May 2016 were confirmed as a correct record, and were signed by the Chair, subject to the following amendment:  Meeting held on 14 March 2016: add Mike Howe to those 'in attendance'.	
<b>236.</b>	<b>MATTERS ARISING FROM THE MINUTES</b>  There were no Matters Arising discussed not considered elsewhere at the meeting.	
<b>237.</b>	<b>MEMBERSHIP OF THE CORPORATION</b>  A written report was received and considered. The Clerk took Members through the report.	

<p><b>237. (cont)</b></p>	<p><b>1. Current Vacancies</b></p> <p>It was noted that there were four vacancies on the Corporation, vice Steve Cook, Rob Munson, Phil Wilding (External Members) and Melanie Maloney (Staff Member).</p> <p>The Clerk advised that there was to be a change of Student Member following the decision that Lewis Hoskins would no longer be President of the Student Union. He was waiting on details of who would replace Lewis as the Student Member.</p> <p><b>2. Prospective New Members</b></p> <p>It was noted that two prospective new members had been identified by the Principal and that both were happy to wait on the outcome of the Area Review discussions regarding any potential merger with Alton College.</p> <p><b>3. Terms of Office</b></p> <p>It was noted that the current terms of office for Lynne George and Pamela Woolgrove were due to expire on 31 December 2016.</p> <p>(Lynne George left the meeting)</p> <p>The Assessment for Re-appointment for Lynne was received and considered.</p> <p style="text-align: center;"><b>It was RESOLVED to RECOMMEND to the CORPORATION that Lynne George be appointed as an External Member for a new term of office commencing on 1 January 2017.</b></p> <p style="text-align: center;">(Proposed by Anthony Bravo, Seconded by Pamela Woolgrove)</p> <p>(Lynne George returned to the meeting) (Pamela Woolgrove left the meeting)</p> <p>The Assessment for Re-appointment for Pamela was received and considered. The Chair of the Corporation advised that she had discussed a further term with Pamela and agreed a proposal that Pamela should stay-on as a Member until 1 August 2017. It was noted that should the potential merger with Alton College not progress Pamela's term of office would be re-considered.</p> <p style="text-align: center;"><b>It was RESOLVED to RECOMMEND to the CORPORATION that Pamela Woolgrove be appointed as an External Member for a term of office expiring on 1 August 2017.</b></p> <p style="text-align: center;">(Proposed by Lynne George, Seconded by Anthony Bravo)</p> <p>(Pamela Woolgrove returned to the meeting)</p>	
<p><b>238.</b></p>	<p><b>MEMBERS' ATTENDANCE RECORD 2015/16</b></p> <p>A written report was received, considered and noted. The Clerk advised that there had been one current Member whose attendance had been below the target of 75%. It was noted that this Member had been absent owing to business circumstances.</p>	
<p><b>239.</b></p>	<p><b>DATE OF NEXT MEETING</b> <i>[Meetings commence at 3.00pm unless stated]</i></p> <p>Wednesday 22 March 2017 Wednesday 14 June 2017</p>	
<p>(3.29pm)</p>	<p>Meeting closed</p>	