

A Guide to Travel Support for Learners (non Bursary Students) Autumn Term 2018-19

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Student Experience (Welfare)
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You do not need to print off the first four pages unless you want these for reference. We only require the application form to be returned.

This guide will explain the various travel support schemes and methods of payment that are available to full time learners for the academic year 2018-19 and includes the rail application form.

If you believe you are entitled to financial support please complete and return the Financial and Travel Support form - <https://www.bcot.ac.uk/media/1849/2018-19-bursary-student-travel-form.pdf>

RAIL PASS

BCoT's approved station list:

Aldershot, Andover, Bramley, Brookwood, Eastleigh, Farnborough Main, Fleet, Grateley, Hook, Micheldever, Mortimer, Reading Stations, Salisbury, Shawford, Southampton Airport, Southampton Central, Winchester, Winchfield and Woking.

BCoT offers a 40% subsidised South Western Railway rail pass for the approved stations listed above (excluding Bramley which is NOT subsidised). **This will allow learners to travel between their home station and Basingstoke, Monday to Friday in term-time only.** If your home station is not on this list then please select the closest station. Please note that tickets are available at an additional cost to unapproved stations, however BCoT will not be able to give support towards this cost. To find out prices of stations not listed, please contact Student Welfare.

Approved Station Costs and ways to pay

You can choose to pay your fee in one of a number of ways, paying for the whole academic year, paid on a termly basis, or seven monthly instalments (please note Bramley, Hook and Winchfield are exempt from the monthly instalment plan). Please select your payment option as listed on the application form.

Station	Full Year 2018-19	Autumn Term	Spring Term	Summer Term	7 monthly instalments (Sep – Mar)
Aldershot	£889.20	£343.20	£294.00	£252.00	£127.03
Andover	£664.80	£256.80	£219.60	£188.40	£95.00
Bramley	£446.00	£172.00	£148.00	£126	NA
Brookwood	£705.00	£271.80	£233.40	£199.80	£101.00
Eastleigh	£886.20	£342.00	£293.40	£250.80	£127.00
Farnborough Main	£523.80	£202.20	£173.40	£148.20	£75.00
Fleet	£453.60	£175.20	£150.00	£128.40	£64.80
Grateley	£664.80	£256.80	£219.60	£188.40	£95.00
Hook	£281.40	£108.60	£93.00	£79.80	NA
Micheldever	£411.00	£158.40	£136.20	£116.40	£59.00
Mortimer	£369.60	£142.80	£122.40	£104.40	£53.00
Reading stations	£546.00	£210.60	£180.60	£154.80	£78.00
Salisbury	£1187.40	£458.40	£393.00	£336.00	£170.00
Shawford	£664.80	£256.80	£219.60	£188.40	£95.00
Southampton Airport	£936.00	£361.20	£309.60	£265.20	£134.00
Southampton Central	£1067.40	£412.20	£352.80	£302.40	£152.00
Winchester	£664.80	£256.80	£219.60	£188.40	£95.00
Winchfield	£336.60	£129.60	£111.60	£95.40	NA
Woking	£820.20	£316.80	£271.20	£232.20	£117.00

How to apply

To order your required train ticket please download and complete the application form and return it with payment to BCoT's Student Experience Team (Welfare) as soon as possible. South Western Railway has, indicated that it can take up to four weeks to deliver your train pass to the college. Orders received after 23 August 2018 will be processed, but not guaranteed to arrive before the start of term - **BCoT is unable to refund travel costs during this waiting period.**

All pre-ordered tickets must be collected from the college during or after enrolment, and **if you do not have an existing Rail ID photo card we will need a passport photograph of the student** to complete the application. **We are not able to post out any tickets to your home address.**

General Information

Refunds are only available on returned rail passes on a pro-rata basis but not for costs incurred whilst waiting for your travel pass.

A charge of £10 will be levied for the replacement of a lost rail pass, **please note only one replacement per academic year is allowed.**

Further financial assistance may be available if the household earned income is below £25,000. If this is the case you will need to complete the Financial and Travel Support form - please complete and return -

http://www.bcot.ac.uk/media/2997200/application_form.pdf

BUS PASS: Online applications for bus passes

Students are now able to purchase their pass at www.buymyunirider.com. You will be able to do this as from Monday 7 August 2018. There are two types of tickets on offer; Unirider Zone 1 and Unirider Zone 2. **You should no longer apply for a bus pass through BCoT unless you are looking for financial support.**

Unirider Zone 1:

For use within the Basingstoke town centre area, which is bounded by Bramley, Sherfield on Loddon, Sherborne St John, Old Basing (The Hatch), Kempshott Park, Hackwood Park Gates and Oakley.

Prices are:

Autumn Term	1 September 2018 to 1 January 2019	£162
Spring Term	2 January 2019 to 21 April 2019	£162
Summer Term	22 April 2018 to 9 July 2019	£102
Annual Pass	1 September 2018 to 31 August 2019	£401

Unirider Zone 2:

For use on journeys to Basingstoke from out of town areas including Baughurst, Hook, Overton, Pamber Heath, Tadley and Whitchurch. You will also be able to use this pass in Zone 1.

Please note – you must live in Zone 2 to apply for this pass. Checks will be made and Stagecoach will take action if passes are inappropriately ordered on-line.

The prices for the Unirider Zone 2 tickets include a 25% subsidy from BCoT. **Please note this subsidy is for full-time students only.**

Prices are:

Autumn Term	1 September 2018 to 1 January 2019	£218.25
Spring Term	2 January 2019 to 21 April 2019	£218.25
Summer Term	22 April 2018 to 9 July 2019	£145.50
Annual Pass	1 September 2018 to 31 August 2019	£522.75

A replacement bus pass will cost £25, regardless of income or time remaining on the pass.

What to do next?

For Rail pass

If you require a train pass please complete the rail application form (attached) and send with the first instalment/termly figure/yearly amount to:

Student Experience (Welfare)
Room B101 (North Site)
Basingstoke College of Technology
Worting Road, Basingstoke, Hampshire RG21 8TN

For Bus pass

If you require a bus pass log onto www.buymyunidriver.com to purchase your pass.

If you believe you are entitled to financial support please complete and return the Financial and Travel Support form - http://www.bcot.ac.uk/media/2997200/application_form.pdf

Hampshire County Council (HCC)

Hampshire County Council are no longer offering free travel, however a subsidised pass may be available for students who have Special Educational Needs.

Please contact Hampshire County Council Passenger Transport Group on 01962 845327 for further information.

Financial Assistance:

BCoT may be able to help with your annual travel (bus or rail) pass if your household income is £25,000 or below.

To apply please contact:

Student Experience (Welfare)
Basingstoke College of Technology
Room B101
Worting Road
Basingstoke
Hampshire RG21 8TN

Tel: 01256 306393 or 306608

A BCoT Financial Support for Learners form can be downloaded from our website <https://www.bcot.ac.uk/media/1849/2018-19-bursary-student-travel-form.pdf>

Once completed please return this form with evidence of household income to the above address. The team will then assess the application and confirm assistance by letter.

Please complete the travel application form if you require a rail pass and send this with your financial assistance form.

BCoT is unable to refund travel costs during this waiting period until your pass arrives.

Travel assistance is based on termly attendance, if a learner does not achieve 90% attendance the next term's travel pass will be withheld until attendance has improved.

Rail Application Form 2018-19

Student Details

Surname		First Name	
Home Address			
		Postcode	
DoB		Age as of 31 August 2018	
Home Phone number		Mobile Phone Number	
Email Address			
Name of course			
Starting Station e.g. Hook		Rail photocard number (if applicable)	

Payment

Please indicate your choice of payment plan selection below:

Station:

Options (see prices listed):

Full year £.....

Autumn Term £.....

Monthly instalment £.....

Please provide us with a passport-sized photograph if this is a new application or you have lost, or no longer have, last year's rail photocard.

Signature of Learner: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

Credit/Debit/Switch Card Payment Consent form

I consent for my Debit/Credit/Switch Card to be debited for £ for the purchase of a rail pass.

Cardholder's name			
Home Address			
		Postcode	

Card Type Please tick	Master Card		Visa		Electron		Other	
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Card Number (16 digits)								
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Issue Number (if applicable)		Expiry Date		Security Code (3 digit CVC No)	
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Signature of cardholder				Date	
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These details will be shredded after use.

Please note that we do not accept cheques.