



Learning Mentor

Course Overview

- ◆ This apprenticeship programme includes learning about the primary role of a Learning Mentor, who will mentor colleagues and apprentices within an organisation to ensure expertise has been passed on effectively.
- ◆ The apprentice will cover how to communicate constructively and offer emotional intelligence towards others via one-to-one's or small groups, and be a specialist in their area of an organisation to help develop the skills and knowledge of others.
- ◆ They will learn how to create, modify and review individual learning plans and receive guidance on assessment practice and mentoring methods to apply within the workplace.
- ◆ Students will also gain a Level 2 Safeguarding qualification.
- ◆ Some of the core competencies the apprentice will learn include: giving advice, guidance and supervision to learners, communicating effectively and using active questioning, listening and assertiveness skills, liaising with colleagues to support the implementation of the learners' action plan, collaborating with education providers and workplace colleagues to plan and implement structured and meaningful learning and work experience, and complying with all internal and external quality assurance requirements.

Who is it aimed at?

It's open to all ages - not just school or college leavers, employed adults are eligible too. The course is for anyone already working in the following job roles:

- ◆ Manager
- ◆ Team Leader
- ◆ Supervisor
- ◆ Mentor

It is available to anyone who oversees other staff members within an organisation and can pass on expertise in any industry.

Duration

- ◆ This apprenticeship takes approximately 12 months for the apprentice to fully complete.

How is this apprenticeship delivered?

- ◆ As part of this apprenticeship programme, the apprentice will learn and work on the employer premises, as well as attending three hours of face-to-face lessons once a week at BCoT.

Entry requirements

- ◆ Employers set their own entry specification but the apprentice will complete Maths and English functional skills if they did not achieve GCSE grade 4 or above.

Off-the-job funding rule

- ◆ The funding rules state that 20% of the apprentice's time must be spent completing off-the-job training, this may include different activities and is measured over the course of the apprenticeship.
- ◆ Apprentices will be required to undertake the equivalent of a day's training to meet this funding rule. This could be either attending BCoT, shadowing another department/role, online learning, or manufacturer training and will be fully documented in their portfolio.

Progression opportunities

- ◆ Upon completion of the apprenticeship, with the transferable skills gained, the apprentice can progress further within their profession and onto a Level 4 Assessor/Coach apprenticeship.
- ◆ The apprentice may also wish to progress their training further and undertake other relevant qualifications such as the Level 3 Award in Education and Training, or the Level 4 Certificate in Education and Training, which relate to their role in the workplace.

Did you know?

- ◆ An apprentice can be a new or existing employee.
- ◆ Apprenticeships are open to anyone living in England over the age of 16 and not in full-time education.
- ◆ Apprenticeship programmes can go up to degree level.
- ◆ BCoT is one of the largest providers of apprenticeships in the region. We work with large and small employers across all industry sectors.
- ◆ BCoT is in the top 30% of colleges nationally for timely achievement of apprenticeships for all ages and levels - National Achievement Rate Tables 2017/18.

Get in touch

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