



## Healthcare Support Services

### Course Overview

- ◆ This apprenticeship programme includes learning about how to support a wider healthcare team in order to achieve and maintain the smooth operational performance of healthcare services.
- ◆ The apprentice will develop the skills and knowledge required to support doctors, nurses and allied health professionals across a wide range of healthcare settings, including healthcare scientists.
- ◆ They will learn about infection prevention and control, cleaning, decontamination and waste management, record maintenance, food safety and preparation and providing care and support for patients.
- ◆ Students are likely to be working in one of a variety of clinical support roles which provide patient care within hospitals, community settings, care homes or patients own homes.
- ◆ Some of the core competencies the apprentice will learn include: the role of the health and social care worker, principles of safeguarding and protection in health and social care, maintaining quality standards in the health sector, protecting from the risk of violence at work, producing documents in a business environment, collecting blood/blood products from storage for transfusion, and providing authorised access to records.

[bcot.ac.uk/apprenticeships](http://bcot.ac.uk/apprenticeships)



## Who is it aimed at?

It's open to all ages - not just school or college leavers, employed adults are eligible too. The course is for anyone interested in the following job roles:

- ◆ Healthcare Support Service Worker
- ◆ Hospital, Sterilising and Disinfecting Unit Technician
- ◆ Medical / Health Records Team Leader / Supervisor
- ◆ Ward Housekeeper
- ◆ Records Clerk
- ◆ Clinical Team Assistant

## Duration

- ◆ This apprenticeship takes approximately 24 months for the apprentice to fully complete.

## How is this apprenticeship delivered?

- ◆ As part of this apprenticeship programme, the apprentice will learn and work on the employer premises, completing tasks for portfolio building and practical role-related projects.

## Entry requirements

- ◆ Employers set their own entry specification but the apprentice will complete Maths and English functional skills if they did not achieve GCSE grade 4 or above.

## Off-the-job funding rule

- ◆ The funding rules state that 20% of the apprentice's time must be spent completing off-the-job training, this may include different activities and is measured over the course of the apprenticeship.
- ◆ Apprentices will be required to undertake the equivalent of a day's training to meet this funding rule. This could be either attending BCoT, shadowing another department/role, online learning, or manufacturer training and will be fully documented in their portfolio.

## Progression opportunities

- ◆ Upon completion of the apprenticeship, with the transferable skills gained, the apprentice can progress further and apply their knowledge within a wide range of roles across many sectors.
- ◆ The apprentice may also progress their training further and work towards other relevant qualifications related to their role in the workplace.

## Did you know?

- ◆ An apprentice can be a new or existing employee.
- ◆ Apprenticeships are open to anyone living in England over the age of 16 and not in full-time education.
- ◆ Apprenticeship programmes can go up to degree level.
- ◆ BCoT is one of the largest providers of apprenticeships in the region. We work with large and small employers across all industry sectors.
- ◆ BCoT is in the top 30% of colleges nationally for timely achievement of apprenticeships for all ages and levels - National Achievement Rate Tables 2017/18.

## Get in touch

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