

# BASINGSTOKE COLLEGE OF TECHNOLOGY CORPORATION

*Owing to the emergency restrictions imposed by HM Government on travel and social distancing because of the global Covid 19 pandemic this meeting was held by email correspondence*

## SEARCH COMMITTEE

### NOTES OF A MEETING HELD BY EMAIL WEDNESDAY 10 JUNE 2020

|                            |   |                    |                                  |                 |
|----------------------------|---|--------------------|----------------------------------|-----------------|
| <b>Membership:</b>         | * | Pamela Woolgrove   | External Member                  | Chair           |
|                            | * | Anthony Bravo      | Principal                        |                 |
|                            | * | Steve Fussey       | External Member                  |                 |
|                            | * | Mike Howe          | External Member                  |                 |
|                            | * | Anne Millar        | External Member                  |                 |
| <b>Quorum:</b>             |   | 3 Members required | 4 responded to emails            | Meeting quorate |
| <b>In Attendance:</b>      | * | Simon Burrell      | Clerk to the Corporation (Clerk) |                 |
| <b>Present at Meeting:</b> | * |                    |                                  |                 |

### PART 1 – NON-CONFIDENTIAL MATTERS

|      |  | ACTION |
|------|--|--------|
| 279. | <p><b>ELECTION OF CHAIR OF THE SEARCH COMMITTEE</b></p> <p>The Clerk called for nominations for Chair of the Search Cttee for a two-year term of office commencing on the 10 June 2020. One nomination was received.</p> <p style="text-align: center;"><b>It was RESOLVED that Pamela Woolgrove be elected Chair of the Cttee for a two-year term of office commencing on the 10 June 2020.</b><br/><i>(Proposed by Anne Millar, Seconded by Mike Howe)</i></p> |        |
| 280. | <p><b>APOLOGIES FOR ABSENCE</b></p> <p>None received.</p>  |        |
| 281. | <p><b>DECLARATION OF INTERESTS</b></p> <p>There were no declarations of interest.</p>  |        |
| 282. | <p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>The Minutes of the meeting held on 12 June 2019 were confirmed as a correct record. <i>[The Minutes would be signed by the Chair when national restrictions were relaxed]</i></p>   |        |

|      |  |               |
|------|--|---------------|
| 283. | <p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>There were no Matters Arising considered that would not be discussed elsewhere at the meeting.</p>   |               |
| 284. | <p><b>MEMBERSHIP OF THE CORPORATION</b></p> <p>A written report was received and considered. The Clerk took Members through the report.</p> <p><b>1. Current Vacancies</b></p> <p>It was noted that there were three vacancies on the Corporation (all External Members).</p> <p><b>2. Prospective New Members</b></p> <p>Anne Millar had advised of a potential new Member. This would be pursued when the current pandemic restrictions were eased.</p> <p><b>3. Terms of Office</b></p> <p>It was noted that the Student Member's term of office expired in July 2020 and that Lynne George and Pamela Woolgrove's terms of office expired in December 2020. The Chair of the Corporation would discuss their intentions nearer the time.</p> <p>The Clerk had highlighted the need to identify potential new Members over the next year as nine Members' terms of office expired in 2022 and that there was the possibility some of those Members would stand-down at that time.</p> | Chair of Corp |
| 285. | <p><b>COMMITTEE MEMBERSHIP 2020/21</b></p> <p>A written report was received and considered. The Clerk advised that the Ctte Membership proposed would be the same as for 2019/20.</p> <p>Following a suggestion from a Member it proposed that Dave Murray and Colin Willoughby be added to the membership of the Capital Projects Committee. The Clerk would email Dave and Colin seeking their agreement to serving on the Capital Projects Committee.</p> <p style="text-align: center;"><b>It was RESOLVED that the Committee Membership 2019/20 be agreed.</b></p>  | Clerk         |
| 286. | <p><b>DATE OF FUTURE MEETINGS</b> <i>[Meetings commence at 3.00pm unless stated]</i></p> <p>Wednesday 25 November 2020<br/> Wednesday 17 March 2021<br/> Wednesday 16 June 2021</p>  |               |

|                                |  |             |
|--------------------------------|--|-------------|
| Confirmed as a Correct record: |  | 25 Nov 2020 |
|--------------------------------|--|-------------|