BCoT Parent / Employer Dashboard

Introduction

We have replaced our existing Parent Portal (https://gateway.bcot.ac.uk/) with a new system. The new system provides you and employers with the same view that your students see when using the college Dashboard. Please find details below on how to access the new system.

Registering

Visit the page https://dashboard.bcot.ac.uk/externalaccess/dashboardregistration.aspx to register. Complete the form including details of the student you want to view then click Register to Access, you will be sent a confirmation email.

Registering for Access to the BCoT Dashboard

Welcome to the BCoT Parent / Employer Dashboard. By registering to use the system you will be able to view details about your student(s) including:

- Timetables
- Attendance
- Progress
- Comments

Registration Instructions

1. Complete the form on this page, including the student details. The student details must match the details we have stored at the college.
2. Once successfully completed an email will be sent to you containing your login details
3. Log in and request an authentication code for the student. An email or text message will be sent to the student containing an authentication code.
4. Enter the authentication code that has been sent to the student and you will then be able to access their details.

NOTE:
The authentication code will expire after 6 hours. After this the student will need to request a new authentication code through their Student Details page.

The student can authenticate your details from their dashboard by accessing their Student Details page once you have requested access.

Your Details

Are you an employer or a parent / guardian *

Please Select

Email Address *

Surname *

First Names *

Mobile Number *

Landline

Student Details

Student Surname *

Student Reference Number *

Student Date of Birth *

DD/MM/YYYY

Register for Access

Authorising Student Access

Once logged in you will be need to request an authorisation code for the student.

A list of partially hidden email addresses and mobile numbers will be displayed, these will be the contact details we have on record for the student in question - select one of them and click the Request Access button, this will send an email or text message containing your authorisation code.

The page will change to allow you to enter your authorisation code once you have requested it.

Once you have entered the authorisation code you will then be able to see the student, you can click on them to access their full dashboard.

Additional Students

You can request access to additional students by clicking the Request New Student button and completing the details. Additional students will require an authentication code in the same way that the first student did.

Please note that when requesting to view a student you will not be able to see any details for a student who was 19 years or older at the beginning of the academic year (this does not apply to employers with apprentices).

Account Details

The account details tab will allow you to edit your contact details and change your password. We recommend you change your password when you first log in.

Viewing a Student's Dashboard

When viewing a student you can use the context menu (3 vertical dots highlighted below) at the top right of the page to access additional pages