BASINGSTOKE COLLEGE OF TECHNOLOGY CORPORATION

Code of Conduct

The Code of Conduct for the Corporation of Basingstoke College of Technology has been adopted to show the commitment of Members to operate in as open a way as is possible whilst maintaining the highest standards of conduct for such a body. The provisions of the Code apply equally to every Member of the Corporation; this includes when acting as members of a committee or working group established by the Corporation.

The Corporation acknowledges and supports The Seven Principles of Public Life as identified by the Committee on Standards in Public Life (the (then) Nolan Committee):

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

Corporation Members do not receive any payment or other benefit for carrying out their voluntary roles, other than being eligible to receive the reimbursement of any costs incurred in traveling to and from meetings and training/development events.

The provisions of the Code are reviewed annually by the Clerk to the Corporation, in conjunction with the Chair and Vice-Chair, to ensure its continuing relevance. Any proposed changes are subsequently presented to the Corporation for consideration and adoption.

Code of Conduct

Members of the Corporation of Basingstoke College of Technology will:

1 support the aims and objectives of the College and promote the interests of the College and its students in the wider community.

2 work co-operatively with other Members as well as staff and students in the best interests of the College.

3 actively support Equal Opportunities in the College and ensure these principles are addressed in the Strategic Plan.

4 be satisfied that a course of action is taken in accordance with the Corporation's Instrument and Articles of Government, the Standing Orders, and any other relevant regulations.

5 seek to ensure that the College does not continue to operate if insolvent.

6 acknowledge that as an individual member, they have no legal authority outside meetings of the Corporation, its Committees and Working Groups.

7 act honestly, diligently and in good faith, noting that to do so may require taking professional advice.

8 resist any temptation or outside pressure to use the position of Member to benefit themselves or other individuals or agencies.

9 avoid putting themselves in a position where there is conflict (actual or potential) between their personal interests and those of the College.

10 declare openly and immediately any personal conflict of interest arising from a matter before the Corporation, its Committees and Working Groups, or from any other aspect of membership.

11 declare to the Clerk any offer or receipt of gifts, hospitality or benefits in kind that may compromise their personal judgment or integrity as a Member.

12 base their views on matters before the Corporation on an honest assessment of the available facts, unbiased by partisan or representative views.

13 acknowledge that differences of opinion may arise in discussion but, once a decision has been taken by the Corporation, will support that decision.

14 respect the confidentiality of items of business that the Corporation decides should remain confidential.

15 honour the obligations on all Members not to reveal to third parties the views expressed at meetings.

16 understand that an individual Member does not have the right to make statements or express opinions on behalf of the Corporation unless specifically authorised to do so by the Corporation.

17 give priority, as far as is practicable, to attendance at meetings of the Corporation, Committees and Working Groups.

18 take or seek opportunities to enhance their effectiveness as a Member through participation in training and development programmes and by increasing their knowledge of the College.

19 be familiar with and adhere to the provisions of the following documents which will be supplied to them on appointment:

- the Instrument and Articles of Government
- the Standing Orders of the Corporation
- the Financial Regulations and Procedures
- the College Strategic Plan
- this Code of Conduct

20 have regard to the broader responsibilities as a Member, including the need to promote public accountability for the actions and performance of the Corporation.
